



West Bridgford Junior School

Welcome to Year 3!

Meet The Team



**Mrs Cox &
Mrs Owen-Jones
Class 1**



**Mr Dudgeon
Class 2**



**Mrs Moss &
Mrs Myring
Class 3**



**Mrs Stephenson
Mrs Brown
TAs**



You might also like to know...



Mr. Willis
Executive Head



Mrs Bancroft
Head of School



Mrs Arnold
Deputy Head



Mrs Myring &
Mrs Stephenson
The SEND Team

Help from the Office



Mrs Eadie
School Business
Manager



Mrs Glew



Mrs Robinson

Communication

Home School Diaries *(reading record)*

Class Dojo

(to reward children and to communicate with parents)

School Website *(Regular Newsletters)*

Parent Pay Email

(emails direct to parents and paying for trips etc)



If you have a problem:

1. The Class Teacher
2. The Year Lead (Hannah Moss)
3. The Deputy Head
4. The Head of School

Class Dojo

- ▶ Class Dojo is the main way we communicate with you about what is happening in class.
- ▶ We share the work children are doing, celebrate our children's achievements and send messages about upcoming events/changes to timetables/reminders – all the useful things!
- ▶ As we've just mentioned, messages can be sent directly to teachers via Dojo. However, sometimes we won't see messages straight away or may not be able to reply straight away. If you have an urgent message, the best way to let us know is via the school office.



Reporting an Absence and Informing School About Pick-Up Arrangements

- ▶ If your child is unable to attend school, please contact the office as soon as possible.
- ▶ If there is a change to the pickup arrangements for your child, please contact the office – you can send a message via Dojo but we may not see the message until later.
- ▶ If your child attends WBOOSC or an AFTER SCHOOL SPORTS CLUB and they are not attending for some reason (perhaps going to a friend's for tea), please let WBOOSC or the SPORTS CLUB PROVIDER know beforehand.

First Aid and Medication

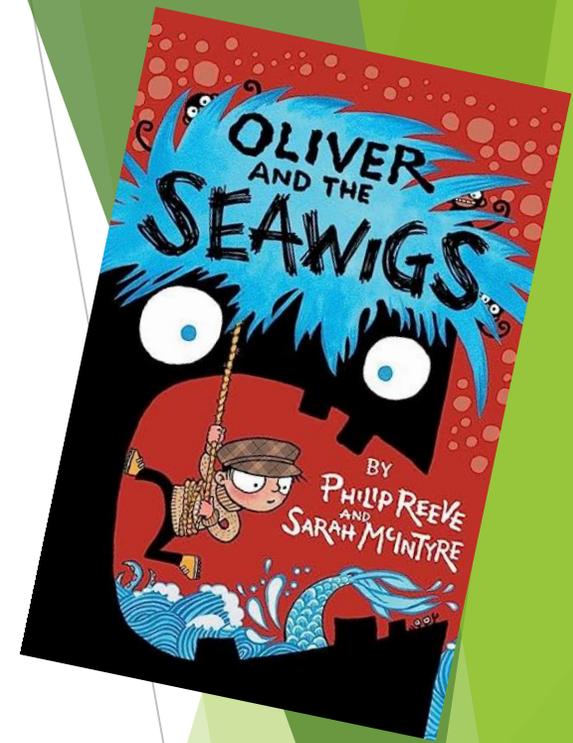
- ▶ A consent form must be completed for any medication that your child needs to have in school. Office staff are happy to administer both prescription and non-prescription medication if your child will not be able to attend school without it. All medicines should be given to the school office by a parent or carer, not by the child.
- ▶ Please ensure that any regular/essential medication is in school at all times e.g. inhalers, epipens etc. Medicines will only be administered if they are in date and in their original container/packaging. It is the responsibility of the parent/carer to ensure that medicines are refreshed and updated when necessary.
- ▶ Medications such as hay fever tablets and cough sweets are to be treated in the same way and need to be handed into the office, accompanied by an administration form.

First Aid and Medication

- ▶ Any accidents that occur during the school day will be logged on our 'Medical Tracker' online system and communicated to parents via e-mail. Head injuries and any injuries that may require follow up at home will be reported to you by telephone.

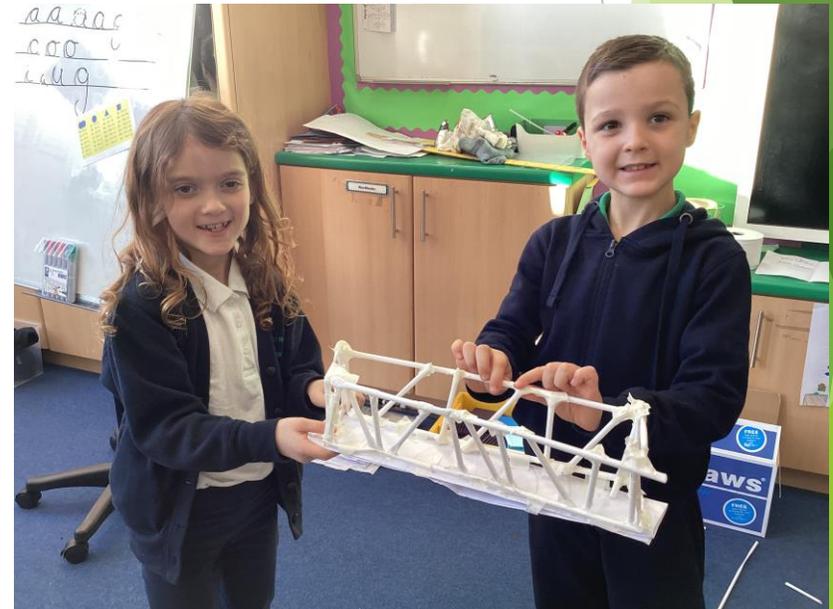
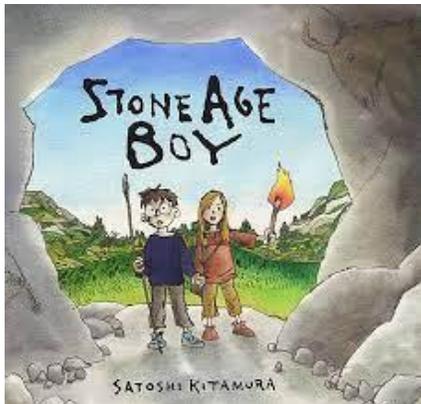
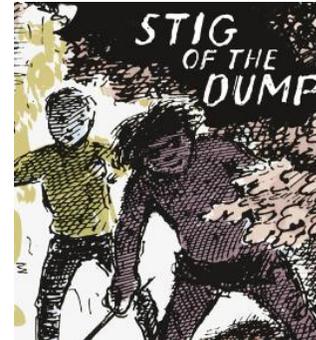
Autumn Term

COMMUNITY EXPLORERS

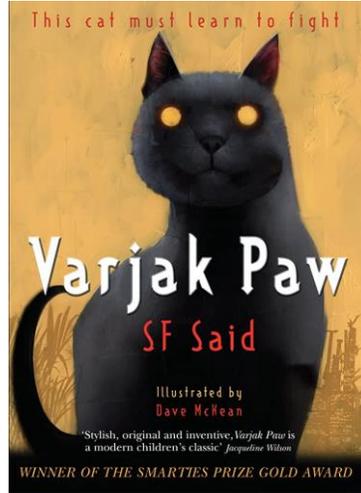
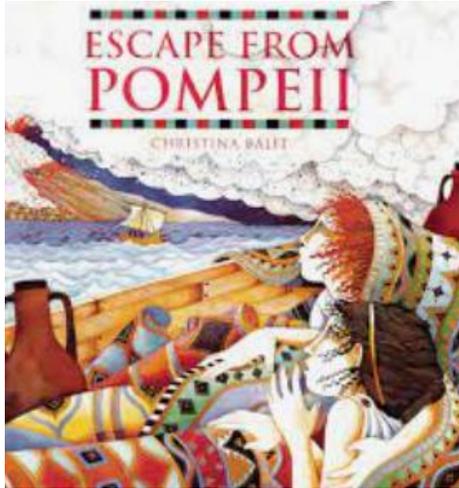


Spring Term

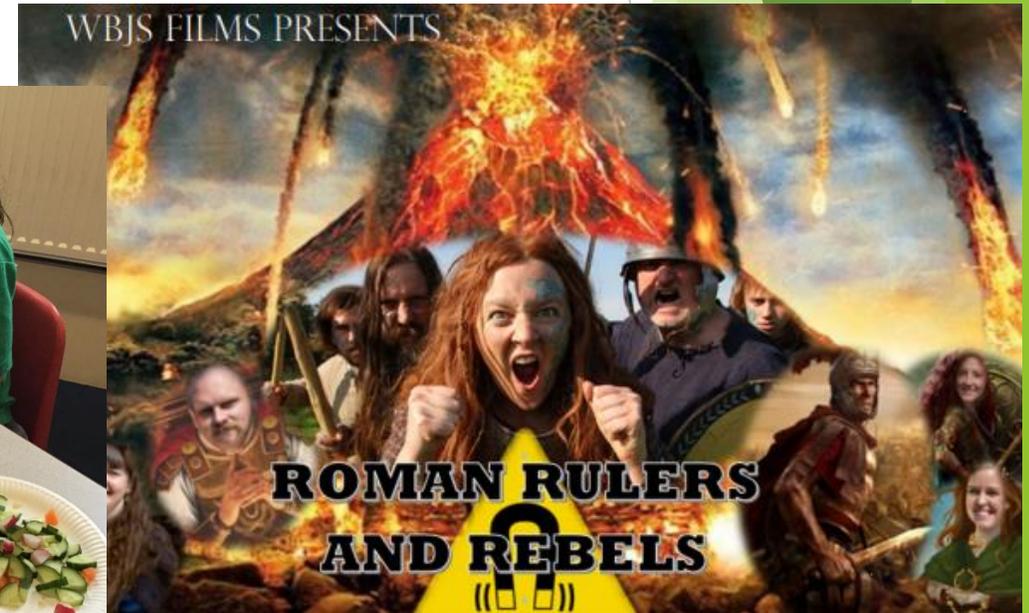
CRAZY CAVE DWELLERS



SUMMER TERM



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Example Timetable

Time of Day	Activity
8:45	Register and early morning activity
9:00 – 9.30	Arithmetic
9.30 – 10:15	Maths
10:15 – 10.30	Break
10.30 – 11.45	Reading & Writing
11.45 – 12.45	Lunch
12.45 – 14:00	Science / Topic / PE
14:00 – 14:10	Break
14:10 – 15.15	Spelling / Handwriting / Music / PSHE/Story Time
15:15	Home Time – please wait on the playground in the Year 3 area.

What to bring (ALL LABELLED PLEASE)

- Coat
- Packed lunch
- Water bottle
- Healthy snack for morning break
- Reading book (provided by school)
- Home school diary

What to leave at home

- Pencil cases or other stationery.
- Toys and games.

School Dinners 11.45-12.45

Lunchtimes

Our catering provider is 'Eat Culture' from Nottingham City Council. We have a cafeteria system in operation for school lunches and there are always 3 choices of main meal and a dessert. Meals need to be ordered the Friday before via our Evolve system.

Packed Lunches are kept in the classroom until it is your child's turn to go into the dining area. We ask that packed lunches are as healthy as possible; please try to refrain from including crisps and chocolate.

Children may bring a healthy snack, preferably fruit, to eat at morning break time. We encourage healthy eating at school and ask that your child does not bring sweets to school except on a special occasion.

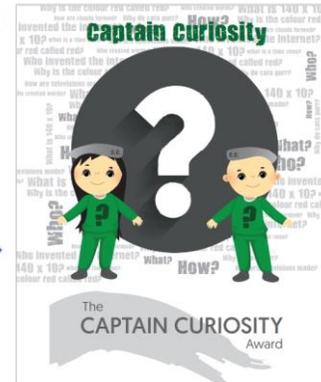
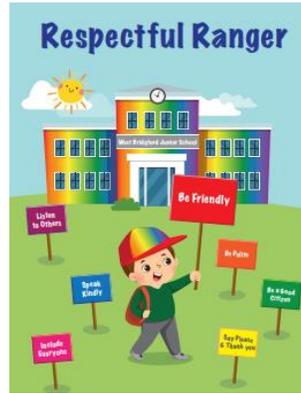
We are a **nut-free school**. We ask that parents and carers please be vigilant and check the ingredients of foods your child brings into school for nuts or nut traces.

Existing accounts with Evolve for school dinners will transfer from the Infants to the Juniors. New parents should organise this through the office.

Free School Meals. If you are currently a recipient, or think you might be eligible, then you should contact the office immediately. Children who are entitled to free school meals don't pay for day trips and pay 50% towards residential trips.

Positive Behaviour and Good Choices

CREATIVE CAT



It is an aim of our school that every member of the school community feels valued and respected, and that each person is treated fairly. We are a caring community, with values built on mutual trust and respect for all. At WBJs we have seven WBJs Champions, designed by the children, which help us promote positive attitudes to learning. They are:

We have five simple school rules which support the children in making good choices:

- I use my manners towards everyone in school,
- I look after my own and school's belongings,
- I keep my hands and feet to myself,
- I move around school sensibly and respectfully,
- I follow instructions first time.



Homework at WBJs

- ▶ At WBJs, we give children a Home School Diary. Children's reading should be recorded in the diary. Regular reading is rewarded with Dojo points. We encourage children to read at least 4 times a week at home with an adult.
- ▶ We set spellings once a week which are practised on the Spelling Shed App.
- ▶ We set regular times table practice on the Times Table Rock Star App
- ▶ This summer sign up for the reading challenge. www.summerreadingchallenge.org.uk



Uniform

School Clothing and Equipment

Please ensure that your child is in the correct uniform each day. If for some reason it is not possible, please speak to your child's class teacher. Children should wear:

- Black school shoes (no trainers),
- School trousers, skirt, pinafore, shorts or a blue or green gingham dress (no joggers),
- Green polo shirt,
- Navy sweatshirt or cardigan (no hoodies). These should be plain if they don't have the WBJs logo,
- A pair of stud earrings (removable) and a watch can be worn but no other jewellery please.

School uniform with the logo on is provided by "Kit Out". This can be ordered online:

<https://kitoutclothing.co.uk/shop/ols/categories/west-bridgford-junior-school>

Our school PE kit is:

- Plain white T-shirt, black or navy shorts and plimsolls for indoor P.E.
- Dark jogging bottoms, plain T shirt, sweater and trainers for outdoor P.E.

PE kit should be a 'change' of clothes, i.e. children should not be wearing the same top or shoes that they have been wearing all day. PE kits should come to school every Monday and should stay in school all week.

Please ensure that your child's name is in all their uniform and belongings. We have huge amounts of 'lost property' and a name on the label makes it so much easier for us to reunite it with the owner.

Please note at present on PE days, children are expected to wear PE clothes for the whole day instead of getting changed.

And finally ... any questions?

- ▶ The admission details are now provided to us via the Arbor App, we are missing lots, so please check your emails or contact the office.
- ▶ Expect a communication to set you up with Parent Pay (electronic payment for trips and other items in school).
- ▶ Expect a link for Class Dojo in the first week of the new Year.